



LUCILLE M. NIXON ELEMENTARY SCHOOL
SITE COUNCIL Minutes
November 2nd, 2015

Call To Order at by Tim at 2:50

Members present: Mary Pat O'Connell, Courtney Smith, Ann Kwolek, Amanda Higgins, Tim Edmonds, Lauren Hahn, Stephanie Lobell, Elizabeth Pierce, Kim Powell

1. Approve minutes of October 5th, 2015 meeting
 - Mary Pat informed us that SPSA is the correct abbreviation for Single Plan for Student Achievement
 - Stephanie motions to approve the minutes
 - Amanda seconds
 - Minutes approved

2. Mary Pat's Principal Update
 - All-Day Kinder – elementary principals got an email about this issue. It is in the works right now. There will be a meeting about the issue. Right now there are 2 models for all day kindergarten within the district. It was put on the budget list so allocate prep time for the kindergarten teachers. It is tricky because of the bus schedule. What should the parent community do? Write letters to the board and show up at the board meeting to share ideas and be a present.
 - District Boundaries – two new Stanford housing projects; which will bring around 130 students to Nixon. Across the district there is a decreasing number of enrollment at the Kindergarten level. Our enrollment is 470 students and we are not full! We have the capacity for 500 students. We would need to add 2 portable classrooms to accommodate the increase of students. Looking to have 540 students total. There are 2 plans already drawn up if there was to be new buildings on site. Doesn't seem like they will be changing the boundaries in the future.

3. SPSA Goals 2015-16 Reported by Mary Pat.
 - Integrate Common Core State Standards - Measureable Goals: (Writing) The percentage of Nixon K-5 students reaching the ending grade level benchmark for informational writing as measured by the TC writing progression rubric. (Math) We will increase the percentage of 3rd-5th grade students meeting or exceeding the standard for communicating reasoning as measured on the CAASPP assessment.
 - Ensure school environments are safe and welcoming for all students – Measureable Goals: We will expand the number of Nixon teachers using Responsive Classroom strategies to support caring classroom communities in which students increase their skills in expressing their emotion appropriately, appreciating diverse perspectives, communicating effectively, and working collaboratively. These four target skills are taught and reported on in the SEL section of the elementary progress report.
 - Expand delivery of professional development programs to include peer

collaboration, best-practice sharing, mentoring, and online learning – Measureable Goal: 75% of all faculty meeting time managed by the principal, Nixon Leadership Team, and PAUSD will be allocated to grade level collaboration as practiced in PLCs (66 hours of faculty meetings, PDCs, and professional development days).

- Also included is Site Council Members, CAASPP data, SPSA budget, and CELDT data
- Kim motions to approve the SPSA
- Ann seconds to approve
- All in favor
- SPSA approved by council.

4. Site Council budget 2015-16

- See handout given by Mary Pat
- SLIP is short for School and Library Improvement Program.
- District will hopefully provide Responsive Classroom training this summer.
- The following are proposed expenditures for the year:
 - SLIP will pay for library materials, Professional Development for teachers, and responsive classroom materials
 - Facility Use Fee will help pay from after school Tier 2 support and Professional Development for teachers with the TC training.
 - PiE will help pay for classroom aides, computer lab instructor, Spectra Arts teachers, and Math specialists.
- SLIP money can only be spent with the approval of site council.
- Ann motions to approve the budget
- Amanda seconds
- All in favor
- Motion is approved

5. 2015-16 Site Safety Plan

- We serve as the school safety planning committee
- We set annual safety goals
- ideas for this year – key access to pods, disaster procedures for parents to know what happens (campaign to get parents informed about emergency procedures, connection between parents and students to get talking between the 2).

6. December Meeting and Future Agenda Items

- CELDT data
- Safety Plan
- All Day kindergarten
- Possible Parent Education Night focus on Writing, Denise Clark Pope
- District trustee – will be coming to an upcoming meeting

7. Comments, questions, suggestions

Adjourn at 4:20pm.

Schedule of Remaining Meetings (All Mondays):

DATE	REFRESHMENTS
November 2 nd , 2015	Ann Kwolek
December 7 th , 2015	Amanda Higgins

January 11 th , 2016	Andy Dimock
February 1 st , 2016	Elizabeth Pierce
March 7 th , 2016	Lauren Hahn
April 11 th , 2016	Kim Powell
May 2 nd , 2016	Mary Pat O'Connell